

**South Central Louisiana Human Services Authority
Board Meeting Minutes
February 10, 2022**

Members Present: Ray Nicholas (Assumption), Bryan Zeringue (Lafourche), Barbra Fuselier (Assumption), Ron Dantin (Lafourche), Adriane Kyle (St. Mary), and Becky Hohensee (Terrebonne)

Members Absent: Ms. Lynne Farlough (St. John the Baptist)

Guest in attendance: Lisa Schilling (Executive Director), Kristin Bonner (Deputy Director), Janelle Folse (Fiscal Director), Misty Hebert (Clinical Director), and Wesley Cagle (Developmental Disabilities Director)

Agenda Item	Action Recommended/Outcome
Call to Order	Chairman Bryan Zeringue called the meeting to order at 6:00 p.m.
Opening Prayer & Pledge of Allegiance	Mr. Ray Nicholas led the prayer and Bryan Zeringue led the Pledge of Allegiance.
Roll Call of Board Members	Executive Director called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the January 13, 2022 meeting were reviewed. Mr. Ray Nicholas motioned to approve the minutes of January 13, 2022 Board Meeting, seconded by Ms. Barbara Fuselier, motion carried and minutes were approved.
Board Issues	<ul style="list-style-type: none"> • <u>Board Member Travel Reimbursement:</u> Board Members were reminded to submit travel reimbursement forms. • <u>Update on Terrebonne and St. James Parishes Board Member Selection:</u> Ms. Schilling reported on Tuesday she did speak to the Representative from St. James Parish, they do have an LPN who would like to participate on the Board. The St. James Parish Board Meeting is next week and the Representative will call afterwards if she was approved and appointed. Ms. Schilling also talked to the Secretary with Terrebonne Parish. They will continue to advertise for the vacancy in Terrebonne Parish.
Executive Director Report	<p><u>Agency Update:</u> Lisa Schilling</p> <ul style="list-style-type: none"> • <u>Site Updates – Regal Row:</u> Ms. Schilling reported all SCLSHA sites have been remediated, except for Regal Row. Administration was last so the staff and patients could get back into the Clinics. So far, the seven air conditioner units have been replaced at Regal Row. Ms. Schilling also reported there are some discrepancies with the report ORM has sent back on what is needed in our building. We are reviewing the report. More to come. • <u>Work From Home/Site Staffing/Omicron Variant:</u> Ms. Schilling discussed staffing changes due to the Omicron variant. As of this date, forty-five (45) staff were positive, twenty-four (24) exposures, and forty-one (41) with symptoms. It has been difficult with staffing and scheduling since we currently have skeleton crews at all SCLSHA sites. We plan to keep skeleton crews until two (2) weeks after Mardi Gras. Ms. Schilling discussed we have been without a PC APRN at SMBHC and LBHC. We have hired someone who will start in April. Ms. Schilling also has an interview tomorrow with a Child and Adolescent Psychiatrist. He is interested in working at RPBHC. We have also posted for an APRN who will split time between RPBHC and LBHC. Ms. Schilling also reported our Medical Director at SMBHC, Dr. Jams Russ, has been asked to speak at the LPMA Conference tomorrow in New Orleans. We are very proud of his accomplishment. • <u>OBH Drop-In Center Initiative:</u> Ms. Schilling discussed the OBH Drop-In Center Initiative. Ms. Schilling reviewed an email from Mr. Kenneth Saucier indicating OBH is offering LGE partners the opportunity to receive additional funding through an IAT, which we can collaborate with the Start Corporation in the creation of Regional Recovery Hubs throughout the state. SCLSHA questioned not being involved in the selection process and stated concerns with agency.

Executive Director Report (cont'd)	<ul style="list-style-type: none"> • <u>Marketing Survey and Awareness Days</u>: Ms. Schilling discussed the Marketing Survey. The link has been forwarded to staff and Board Members. Ms. Schilling has asked the Board to please participate in the Survey in order to provide input on how we are doing with SCLSHA Marketing efforts at the current time and areas that we can improve. Ms. Schilling also reviewed the 2022 Awareness Days. • <u>Cooking Presentation with Paul Prudhomme Seasoning Chef's (Morgan and Helene) for National Nutrition Month – Partners include LA Spirit, Houma Food Bank and HTV</u>: Ms. Schilling discussed next month is National Nutrition Month and SCLHA will have a cooking Presentation on March 30, 2022 with Paul Prudhomme Seasoning Chef's (Morgan and Helene) at the Houma Food Bank. La Spirit, Houma Food Bank and HTV will Partner and assist at the Event. Mr. Spud McConnell will attend the event to MC and has invited us to join his podcast to discuss the Event. • <u>Premium Pay Request to Civil Service</u>: Ms. Schilling discussed Premium Pay request to Civil Service. There has been some difficulty recruiting LCSWs and LPCs due to Civil Service pay scale. Ms. Schilling and Ms. Richard are working on a Premium Pay request to submit to Civil Service for our LCSWs and LPCs. In the last two (2) years, we have posted for a LCSW sixty-one times (61) and thirty-two (32) times for LPC. • <u>SCLHSA Accomplishments Listing</u>: Ms. Schilling reviewed SCLHSA Accomplishments Listing to include Agency-Wide Audits/Surveys, Certifications/Training/Awards, Regional CIT, Dispatcher Trainings and Debriefings, Operational Activities, Clinical Services, Developmental Disability Services, Human Resources, Information Technology, Fiscal Services, Environmental Services, Practice Management Services, Marketing and Hurricane Ida. • <u>Legislative Session begins 3/14/22</u>: Ms. Schilling reported the Legislative Session begins on March 14, 2022. We are making calls to begin meeting with our Delegation.
Fiscal Report	<p><u>Financial Report</u>: Janelle Folse</p> <ul style="list-style-type: none"> • <u>Monthly Budget Summary (December, January)</u>: Ms. Folse reviewed the FY 21-22 Budget Analysis for December as of 12/31/2021, and January as of 1/31/2022, including projected revenues/expenditures and the Legislative Appropriated Budget. • <u>Revenue Report (December, January)</u>: Ms. Folse reviewed the FY 21-22 for December as of 12/31/21 and January as of 1/31/22, reflecting collections including recoupments/write-offs/adjustments as of 12/31/2021 and 1/31/2022. • Mr. Ray Nicholas motioned to approve the FY 21-22 December Budget Analysis as of 12/31/2021, and the January Budget Analysis as of 01/31/2022, seconded by Ms. Adriane Kyle, motion carried. • Ms. Becky Hohensee motioned to approve the FY21-22 Revenue Report for December as of 12/31/2021, and January as of 1/31/2022, seconded by Ms. Barbra Fuselier, motion carried.
Operational Report	<p><u>Operation Report</u>: Kristin Bonner</p> <ul style="list-style-type: none"> • <u>2nd Quarter Top Diagnosis</u>: Ms. Bonner reviewed the 2nd Quarter 2022 Top Diagnoses for Mental Health, Substance Abuse and Primary Care. Ms. Bonner also reviewed the 2nd Quarter 2022 Developmental Disabilities Top Diagnosis for Medical and Intellectual/Psychological. • <u>COVID Cue Testing</u>: Ms. Bonner discussed SCLHSA reached out to Public Health and we have received COVID Cue Test. We currently have 900 COVID Cue Test. We have used 100 tests. • <u>Program Audits (DD and Peer Review with FPHSA)</u>: Ms. Bonner reported DD had their Exit Conference today for AP. We have not received a final report as of yet. Ms. Bonner also reported the Behavioral Health Peer Review with FPHSA is scheduled for March 10, 2022. • <u>PEC Report</u>: Ms. Bonner reviewed the PEC Report. SCLHSA has had a low number this month, seven (7) total. The staff is working hard on preventative measures in the outpatient clinic setting.

<p>Clinical Services</p> <p>Developmental Disabilities</p>	<p><u>Clinical Services:</u> Misty Hebert</p> <ul style="list-style-type: none"> • <u>Drop-In Center(s) Plan:</u> Ms. Hebert discussed SCLHSA had received the COVIID Supplemental Grant to create Drop-In Center(s). St. Mary had an open spot available where our Assessment Center once was. We were able to lease the space to create a Drop-In Center. We are hoping to partner with Mental Health America as they have a Drop-In Center in the Baton Rouge. We are structuring the Drop-In Centers to have resources/activities available to promote Recovery. We will have a face-time walk through of the Morgan City site tomorrow with MHA. • <u>Policy/Procedure Review for Behavioral Health Standardization:</u> Ms. Hebert discussed Policy/Procedure Review for Behavioral Health Standardization. The past two (2) years of COVID, at-home work, tele-medicine is not our norm of operations. Ms. Hebert plans to focus on reviewing SCLHSA Policies/Procedures for Behavioral Health Standardization and implement modifications as needed. Ms. Hebert also reported the Executive Team will be traveling to each site to have Meetings with the Senior Management. Ms. Hebert also plans to have bi-weekly Meetings to review Policies/Procedures. <p><u>Developmental Disabilities:</u> Lisa Schilling for Wesley Cagle</p> <ul style="list-style-type: none"> • <u>Program Statistics:</u> Mr. Cagle gave a brief update of the current DD Waiver statistics totaling 1,278 Waivers (694 NOW, 253 SW, 234 CC and 97 ROW). There are 270 in IFS and FFF is at full capacity. • <u>Act 421 Program:</u> Ms. Cagle reported DD is now receiving referrals and doing assessments for the Act 421 Program. They are working on developing how they will bill LDH. • <u>Developmental Disability Program Updates:</u> Mr. Cagle gave an update of the Developmental Disability Program. The Developmental Directors Meeting was held on January 27, 2022. They discussed changes coming to the Crisis Procedure. Mr. Cagle also discussed the issues with SIMS. OCDD has met with the software company and made significant changes to the Program.
<p>Views and Comments by the Public</p>	<p>Mr. Charles Michel had a question in regards to an eight (8) year old girl who has a Disability and is in need of assistance for Mental Health intervention. Ms. Schilling advised Mr. Michel to call Mr. Cagle. Mr. Michel also suggested that SCLHSA Board post the Board Meeting Agenda to SCLHSA's website. He stated if it is not done, he would communicate with the Attorney General.</p>
<p>Old Business</p>	
<p>New Business:</p>	
<p>Consideration of Other Matters</p>	<ul style="list-style-type: none"> • <u>Board Meeting Schedule:</u> After discussion with Board Members, Chairman Bryan Zeringue stated the next Board Meeting will be held on Thursday, March 3, 2022 @ 6:00pm at SCLHSA Administration Office.
<p>Adjournment</p>	<p>Motion to adjourn by Ms. Barbra Fuselier, seconded by Ms. Becky Hohensee, motion carried. Meeting adjourned at 7:12 pm.</p>